

**Houghton Field Association**  
**AGM Minutes 9 September 2013**



**Present** Committee Craig Bollard (chair), Iain Munro, Julie Hardman, Ann Sleath, Heather Hill, Peter Ashby, Amanda Bennett, Geoff Thomas( to replace Simon Thodey) Hazel McSweeney.

**Visitors** Andy Ford, Carol Thomas, Pat Summers, Andrea Measom, Steve Ham, Teresa Wilson, John Ford, Ian Hill, Beverley Hollingsworth

**Apologies** Tina Barrowcliffe , Simon Thodey, John Hancock, Mike Welsh

**Minutes of the last meeting.**

The minutes were accepted as a true record and signed by Craig Bollard

**Matters Arising**

AS said that she had minuted what was discussed during the AGM but there were matters that should have been discussed later during the Quarterly Meeting.

**Treasurers Report**

In the absence of the treasurer, Craig reported that there is £755.00 in the bank account. The income for 2012/13 had been £10884 and expenses £10129. Field maintenance costs were £2270, Pavilion cleaning £1847, gas £774, electricity £1099, and water £383 compared with £971 for the previous year and insurance £1263. The Jubilee expenses were £1748 and the income from was £1000 from the Parish Council and £870 profit on the event. Jubilee Trees were a cost to the field of £255.00.

**Chairman's Report**

The Chairman thanked the trustees for their help and support during the year. Finances are tight. Expenses were incurred for the Jubilee weekend and the income from the event had not covered these expenses primarily due to the bad weather. The same thing had happened again with the Funday held in June 2013. Money will be very tight this year, a new pump has already been installed at a cost of £700.00 which equates to almost 10% of the Fields income. The previous pump however had lasted about 25years. The football clubs had progressed well. We need more events in the Pavilion and more daytime use of the facilities. The Pavilion has been neglected but every year improvements are made.

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There are two positions vacant for elected members and it is hoped that the vacancies will be filled at this meeting. He said that Tina would continue as treasurer, but would not be able to attend meetings and that she was keen to give up the job. AS confirmed that an Email had been received from Tina confirming this. Craig was happy for her to continue and thanked her for her work. He then introduced Andrea Measom and Steve Ham who was both interested in joining the committee. Steve Ham will liaise with TB and may be able to take over as treasurer at the next AGM.

### **Election of Officers.**

AS called for nominations

Craig Bollard, Chairman,	Proposed by HM seconded by HH
Hazel McSweeney Vice Chair	Proposed by AS seconded by JH
Elected but absent Tina Barrowcliffe, Treasurer	Proposed by CB seconded by AS
Ann Sleath, Secretary,	Proposed by JH seconded by AF
Julie Hardman	Proposed by AS seconded by AB
Amanda Bennet	Proposed by CB seconded by I M
Andrea Measom	Proposed by JH seconded by I M
Steve Ham	Proposed by HM seconded by CB

The HFA Constitution states that in addition to the elected members there should be thirteen representatives from village organizations. We only have 7. AS proposed that we write to village organizations asking if they would like to have a representative on the Field Committee. This was agreed. **ACTION** AS to draft letter. The question was asked what if more apply than we have spaces for. This was thought to be unlikely but if it did happen additional people can be co-opted.

The Chairman formally closed the AGM and invited visitors to stay for the quarterly meeting.

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