

## Minutes

Houghton Field Association

The Pavilion

7.30pm Monday January 13th 2013

### **Present**

Hazel McSweeney (Acting Chair) Ann Sleath (Secretary) , Scott Sims, Iain Munro, Heather Hill, Ian Hill, Tony Barrowcliffe, Steve Goodman, Geoff Thomas, Oliver Franks, Sue Sutton Mike Welsh.

**Visitor** Andy Ford

### **1. Acting Chairman's welcome**

HM thanked everyone for coming, she apologised for the short notice but explained that the finances of HFA need to be considered as a matter of urgency.

### **2. Apologies**

Simon Thodey, Peter Ashby, John Siddons, Barbara Scase, Steve Bright, Mark Brown, Jim Funnell.

### **3. Finance**

#### **a) Financial update**

- I. AS reported that she thought the current balance in the current account was £2336.53. She did not have the latest information as she could not access the bank account. The figure took into account known income and expenditure since the previous statement and included the £2000.00 Parish Council grant.
- II. A full assessment of HFA's finances is being carried out by SG and GT. Approval for this has been given by Email from the majority of Committee members

#### **b) Summary of HFA accounts and projected budget**

- I. IH and AS had prepared the current financial position and a potential annual budget based on a review of information in the HFA accounts records. IH explained:
  - i. He was not claiming it is was entirely accurate and complete but hoped it would help discussion on income and expenditure at this meeting.
  - ii. The Parish Council grant was not included because of changes in the Parish Council grant policy. It was not known what the HFA grant application had been for, and if the money had been spent as per the application. This would subsequently govern the release of the grant for 2013/14.
  - iii. In the potential budget he had included £2,000 for maintenance of pavilion and grounds and £1,000 into a sinking fund
- II. IM said he did not think the Vets would be using the pitches in 2014/15 so income from them should not be included.
- III. Sports and Social Club - AS proposed that as there was no one to run the S&SC the balance in the bank account be transferred to the HFA current account. This

