

## Minutes

### Houghton Field Association

The Pavilion - 7.30pm Monday March 24th 2014

#### Present

Oliver Franks (chairing the meeting in absence of Acting Chair Hazel McSweeney), Heather Hill, Mike Welsh, Simon Thodey, Barbara Scase, Steve Goodman, Geoff Thomas, Graham Walker (representing football)

#### 1. Acting Chair's welcome and apologies

- a) OF thanked everyone for coming. Although the numbers attending were fewer than normal it was agreed that were sufficient for a quorum.
- b) Several committee members expressed the hope that there would be no more personal attacks and friction at meetings as had taken place recently. OF endorsed this and asked that members should ask themselves if the views and opinions they expressed were going to contribute to taking HFA forward. He asked for all to focus first on the right things to do for the future of HFA and for the village.
- c) **Apologies** - Hazel McSweeney, Steve Bright, Scott Simms, Amanda Bennett, Sue Sutton, Tony Barrowcliffe, Iain Munro. Mark Brown, Jim Funnell, Ian Hill.

#### 2. Secretary

- a) At the meeting on 24<sup>th</sup> Feb Ann Sleath stated she would be happy to relinquish the role of secretary to HFA if someone else would do the job. SG has agreed to take up this role, at least until the AGM. He asked that the committee formally ratify this change. On a proposal from MW, seconded by ST, supported by all present, SG was confirmed as secretary.

#### 3. Finance

- a) Financial update - Updated cashbook and cashflow reports had been circulated by e-mail to all members prior to the meeting. GT and SG reported no significant changes. The insurance had been paid in February rather than March, but this did not change the overall position.
- b) Budget 2014/15 – SG reported that a few comments had been received on the draft budget that he and GT had introduced at the last meeting. He explained again that this was a “tickover” budget designed to manage expenditure within the revenue that could be reasonably relied on. He asked that the committee should accept this as the working budget for managing HFA finances until more information on additional revenue became clear. On a proposal by ST seconded by MW it was agreed to work with this budget.

#### 4. Future Committee

- a) Village organisations entitled to appoint representatives - Of the 13 village organisations listed in the constitution as being entitled to appoint a representative to the HFA committee only 6 still exist today. There are some village organisations set up since that have appointed representatives on the committee currently.  
It was agreed this needed bringing up to date. An up to date list of village organisations was agreed who would be invited to appoint a representative to HFA Committee for 2014/15, their term of office starting immediately after the AGM currently timed for 19<sup>th</sup> May 2014.

**Action** – SG to write to the following inviting them to appoint a representative.

